

GUIDELINES FOR PHYSICAL SCHOOL RESUMPTION

(JUNIOR SCHOOL IKOYI)

- Drop off procedures
- Pick-up procedures
- Assembly
- Sitting Arrangement/Hygiene procedures: class, lunch, toilet
- Requirements: face mask, face shield and hand sanitisers
- Classroom Hygiene
- Lunch Time Hygiene
- Toilet Hygiene
- School Bus
- Play Time
- Face Mask Breaks
- Swimming/ PE
- PE Lessons.
- Uniforms
- Attendance Schedule

Drop off procedures

- ❖ **Parents/carers will not be allowed into the building and children will be dropped off at the drive-in entrance.**
- ❖ **All students must arrive at school wearing a face mask.**
Students without face masks will not be allowed to enter the school premises.
- ❖ **All Year 6 pupils come to school daily, and resume at 7:30am. A Year 6 teacher will be at the lobby to welcome and receive them.**
- ❖ **Resumption time for Years 1-5 students is 8:00am. They will be split in half on a weekly basis- names of children per week will be communicated to Parents.**
- ❖ **Between 8am & 8.30 am; interventions for children in Years 1-5 will hold in the classrooms. Junior school Leaders will be on ground to ensure seamless flow of logistics.**
- ❖ **A health team member will be waiting in the drop off area to check the temperature of each child from their cars, before they are allowed into the school building.**
- ❖ **Children who have a high temperature, above 37 degrees will be sent back home at that point.**
- ❖ **Children are also sanitised before coming into the school building.**

Pick up procedures

- ❖ Junior school(Years 1-5) closing time is 2.30pm.
- ❖ Year 6 closing time is 3:30pm
- ❖ On Fridays, Year 6 closing time is 2:30 pm
- ❖ All the pupils are expected to be picked up latest by 3:30pm. (there is no provision for late pick up).
- ❖ The pickup point is the car park.
- ❖ The Year heads inform teachers about pupils to be picked at 2:30pm.
- ❖ The pupils are taken to their parents/ guardians at the car park.
- ❖ ELT members & Junior school leaders will be on ground to monitor the process.
- ❖ Parents/carers must present the Family Identification Cards during pickup.

Assembly

- ❖ There will be no general assemblies, they will all hold in the individual classrooms.

Sitting arrangement/Hygiene procedures: class, lunch, toilet

- ❖ In the classrooms, KS 1 children (Years 1 and 2) sit 2 per table, while KS 2 children (Years 3-6) sit per single desks with required spacing.
- ❖ Pupils (Year 1 – 6) will be required to bring their Personal Laptops to access online resources while in class.

Classroom hygiene

- ❖ **Teachers and children will wash and sanitise their hands before entering the classroom**
- ❖ **Teachers and children coming into classrooms must wear face masks.**
- ❖ **After play time, teachers and children will wash their hands and sanitise before returning to class.**
- ❖ **There will be a schedule for cleaning surfaces (table surfaces, door handles, taps, light switches) every 30 minutes**
- ❖ **Doors and windows will be left open during lessons for cross ventilation.**
- ❖ **There will be transition periods of 5 minutes between lessons to allow children remove their face masks and take in fresh air outdoors.**
- ❖ **Many lessons will take place outdoors.**
- ❖ **Tables will be cleaned at the end of the school day.**
- ❖ **Tables and other work areas in the classroom such as the shelves and cupboards will be cleaned.**
- ❖ **More bins will be provided for each classroom.**
- ❖ **Larger trash bins will be outside the classroom.**
- ❖ **Hand sanitisers will be provided in every class.**

Lunch time hygiene

- ❖ Children that eat school lunch will be served in each classroom from Years 1 – 6.
- ❖ They must bring well labelled food containers and cutlery to school in Ziploc bags.
- ❖ Table tops in the classrooms must be cleaned before and after lunch.
- ❖ Children that eat home lunch should ensure their food containers are also well labelled.

Toilet hygiene

- ❖ There will be 30 mins intervals for hand washing.
- ❖ One child at a time will be allowed to go to the toilet.
- ❖ There can only be a maximum of 2 children at a time in the toilet area.
- ❖ Children will be monitored after using the toilet to wash and sanitise their hands.
- ❖ While in the building/during classes, a timer is set up in all classes to buzz at intervals of 30 minutes. This is to remind everyone to sanitize, have water breaks and wipe surfaces with disinfectants.

**** Snack breaks, playtimes and lunch will all be staggered. ****

Requirements: face mask, face shield and hand sanitiser

All pupils will be required to bring the following daily:

- **Face masks (2)**
- **Face shields (1)**
- **Hand Sanitiser (1)**

We recommend cotton face marks that are well fitted on the children's faces.

Please note if a student is wearing a face shield, they should wear a mask in it. Masks and shields should also be adequately labelled for easy identification by students.

School bus

- ❖ **On the School buses, face masks, face shields and hand sanitiser are mandatory for adults and children.**
- ❖ **Pupils will be dropped off at the car park area where buses are parked.**
- ❖ **Before children get on the Ikoyi shuttle buses, daily temperature check will take place in their cars. If the temperature is high, children will not be allowed to go on the bus. They will be asked to go back home.**

Playtime

- ❖ **Years 1 – 6 play at different time intervals in different designated areas.**

- ❖ Please note that playtime will be staggered per arm in each Year group.

Face Mask Breaks

- ❖ At intervals between lessons, children will be given opportunity to go outdoors for Face Mask Breaks. This is scheduled on the timetable of each class.

Swimming

- ❖ There will be no swimming in school.

PE Lessons:

- ❖ Children will be having more outdoor learning than before, however there will be no rigorous physical activities.

Uniforms

- ❖ Junior school pupils to come in comfortable clothing or alternative to PE wears.

Attendance Schedule

- Children will be split in half on a weekly basis for blended learning.

- **Names of children for each week will be communicated to Parents.**
- **The schedule will factor in children with siblings so they can attend school at the same time.**
- **For the safety of all, if a child feels poorly, the child should not be onsite, rather the child should opt for online learning till he/she gets better.**